

25901666

Reg.No :

Name :

MAHATMA GANDHI UNIVERSITY, KOTTAYAM
MGU-UGP (HONOURS)/MGU-BBA(Honours)/MGU-BCA (Honours)/MGU-
BVOC(Honours) REGULAR/IMPROVEMENT/REAPPEARANCE
EXAMINATIONS, APRIL 2026
SECOND SEMESTER
Ability Enhancement Courses (AEC) - MG2AECENG101 - ENGLISH FOR
ARTS AND HUMANITIES - PART II
(2024 ADMISSION ONWARDS)

Duration: 1 Hour 30 Minutes

Maximum Marks: 50

Remember(K), Understand(U), Apply(A), Analyse(An), Evaluate(E), Create(C), Skill(S), Interest(I)
and Appreciation(Ap)

Students should attempt at least one question from each course outcome to enhance their overall outcome attainability.

Part A

MCQ

Answer all questions

Each question carries 1 marks

1. What is the silent letter in the word 'debt'? [U] / [CO1]
a). D b). E c). B d). T

2. Why is it important to repeat key ideas during a presentation? [U] / [CO2]
a). To distract the audience
b). To fill time
c). To reinforce important points and make them easier to remember
d). To confuse the audience

3. Why do interviewers ask "Tell me about yourself"? [K] / [CO3]
a). To learn about the candidate's personal life
b). To test the candidate's ability to talk for a long time

- c). To assess the candidate's communication skills and relevant background
- d). To see if the candidate has memorized a speech
4. Which consonant sound is common to the words 'measure' and 'vision'? [A] / [CO2]
- a). /f/ b). /z/ c). /tʃ/ d). /dʒ/
5. He hung up the phone. The underlined means [A] / [CO3]
- a). attended a call b). ended a call
- c). set silent mode d). searched for the phone

[1x5 = 5]

Part B

SHORT ANSWER

Answer any **6** questions

Each question carries **5** marks

6. How do formal and informal greetings differ? Provide examples. [U] / [CO1]
7. Compare and contrast different types of debates. What are the unique characteristics of each? [U] / [CO2]
8. Prepare a cover letter in order to apply for the post of customer care officer in KPL Private Ltd. The applicant must have a degree in business management. [A] / [CO3]
9. What are the key elements of an effective apology? Provide examples. [U] / [CO1]
10. Explain the preparation needed for delivering a vote of thanks. [U] / [CO2]
11. Prepare answer to the following question asked in a telephonic interview for the post of a reporter in a newspaper. (Use STAR method) "What do you consider your biggest professional achievement so far?" [U] / [CO3]
12. Explain how distance-based directions help someone understand routes better. [U] / [CO1]
13. Briefly explain the key questions that can guide someone who is listening to a lecture. [U] / [CO2]
14. Create a conversation where an employee calls their supervisor to request emergency leave due to a personal situation. The supervisor should acknowledge the request and discuss necessary arrangements. [A] / [CO3]

[5x6 = 30]

Part C

ESSAY

Answer any **1** question

Each question carries **15** marks

15. Why is small talk essential in professional settings? Discuss its role in teamwork, networking, and workplace harmony, and write a six-exchange conversation at a formal gathering where small talk helps establish a connection. [U] / [CO1]
16. Your close friend is feeling nervous about speaking in front of an audience. S/he has been shortlisted for the Best Director award at an International Short Film Festival. Based on your knowledge of public speaking, write a motivational note to encourage and support your friend. [U] / [CO2]
17. What are the key qualities employers look for in a candidate during a job interview? Describe the essential qualities such as communication skills, problem-solving ability, teamwork, adaptability, professionalism, and technical skills. Provide examples of how these qualities are assessed in an interview. [U] / [CO3]

[15x1 = 15]